The Audit Committee will be held on Wednesday 6 March 2024 at 4.30pm via teams

A G E N D A

24.01	Welcome and Apologies			D Watt
24.02	Declarations of Interests			D Watt

Minutes of Previous Meeting

24.03	Draft Minute of the Audit Committee meeting 22 November 2023	P	D	D Watt
24.04	Matters Arising – Action Grid	P	D	D Watt

Items for Discussion/Decision
Governance and Risk Management

24.05	College Strategic Risk Register – discussion paper	P	D	J Vincent
24.06	Climate Change Action Plan	P	D	T Elliott
24.07	Data Protection Update	P	D	G Francis
24.08	Review of Remit	P	D	K Mavor

Systems of Internal Control

24.09	Internal Audit Plan 2023/24 Progress Report	P	D	Henderson Loggie

24.10	Internal Audit Report
	   (i) Procurement and Creditors/Purchasing
	   (ii) Software Licencing
		P	D	Henderson Loggie

24.11	Business Process Review: Student Support (ELS)	P	D	Henderson Loggie
24.12	Business Process Review Update: Teaching Staff and Room Utilisation **(paper to follow)**	P	D	J Rafferty

Items for Information/Noting

24.13	Internal and External Audit rolling action plan	P	ND	T Elliott
24.14	Audit Scotland Fees	P	D	T Elliott
24.15	Audit Committee Schedule of Work 2023/24	P	D	K Mavor
24.16	Any Other Business			D Watt

Date of next meeting: 29 May 2024 at 4.30pm.