

## **NOMINATIONS COMMITTEE**

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A meeting of the Nominations Committee will be held on Thursday, 25 January 2024 at 4:00. The meeting will be held remotely.

### **A G E N D A**

<b>24.01</b>	Welcome and Apologies		D Newall
<b>24.02</b>	Declarations of Interest		D Newall
<b>24.03</b>	Draft Minute – 8 November 2023	P	D Newall
<b>24.04</b>	Action Grid	P	K Mavor
<b>24.05</b>	Recruitment 2024	P	K Mavor
	- Chair Recruitment		
	- Board Members		
<b>24.06</b>	Review of Remit	P	K Mavor
<b>24.07</b>	Any Other Business		D Newall

Date of next meeting: 15 May 2024

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**NOMINATIONS COMMITTEE MEETING**

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Date of Meeting	25 January 2024
Paper Title	Committee Remit
Action	For Approval
Prepared by	Kirsty Mavor, Clerk to the Board
Agenda Item	23.06
Status	Disclosable

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**1 PURPOSE OF THE REPORT**

The purpose of this report is to ask the Committee to consider and approve the proposed changes to its own remit – see Appendix 1 (tracked changes).

**2. BACKGROUND**

**3.1** In accordance with the College’s Articles of Governance, each Committee must act in accordance with detailed Terms of Reference. The Nominations Committee’s current Remit is attached at Appendix 1.

**3.2** It is good governance practice to regularly review Committee’ remits. Attached at appendix 1 is the current remit for this Committee with proposed changes (marked as tracked). It is proposed that paragraph 6 is amended to clarify this Committee’s role in relation to promoting good governance. The current wording suggests a compliance role whereas the proposed wording focuses on promoting good governance.

**4. ACTION FOR THE COMMITTEE**

The Committee is asked approve the remit.

**5. NEXT STEPS**

The approved remit will be shared with the Board for ratification.

**6. RISKS**

Ensuring that the Committee remit is accurate is essential to ensure competency of decisions.

**7. ANY OTHER SIGNIFICANT IMPACT**

**e.g. STUDENT EXPERIENCE/LEGAL/FINANCIAL/EQUALITY & DIVERSITY**

N/A

## Appendix 1

### NOMINATIONS COMMITTEE

#### REMIT OF COMMITTEE

These functions are delegated by the Board of Management to the Nominations Committee

#### REMIT

1. To be responsible for selecting and nominating candidates for the approval of Glasgow Colleges Regional Board (GCRB) to fill any vacancies which arise from time to time in the membership of the Board of Management. To follow the recruitment procedure in accordance with Ministerial Guidance to College Boards and to take cognisance of equality and diversity in seeking candidates with a variety of backgrounds and skills or experience.

The process will include interviewing, assessing against specified criteria set by the Committee and recommending candidates to GCRB for membership of the Board of Management.

Note: in respect of the selection and appointment of the Chair of the Board of Management or the Principal, there will be a separate procedure governed through GCRB and any such appointment would be subject to separate reporting to the Board of Management.

2. To make recommendations to the Board of Management on the chairing of Committees of the Board.
3. To be responsible for selecting candidates for co-option to the Committees of the Board in accordance with the 'Process to co-opt members to GCC Board Committees'.
4. To give full consideration to succession planning for members of the Board, taking into account the challenges and opportunities which face the College.
5. To have regard to the desire of the Board to have a diverse membership reflecting the communities which it serves.
6. To consider the operation of the governance framework ~~within which the Board of Management operates~~ and make ~~any~~ recommendations for change to the Board consistent with promoting good governance of Management for approval;
7. To oversee and monitor progress of the Board's Development plan
8. To consider applications for appointments as Trustee to the Glasgow Clyde Education Foundation (GCEF) and to make recommendations for appointments to GCEF to the Board of Management.

#### MEETINGS

1. The Nominations Committee will meet formally once each year and otherwise as required.
2. The business of the Nominations Committee shall be reported to the next available Board of Management meeting.

#### **MEMBERSHIP**

1. The membership of the Committee is not more than five members of the Board of Management. The Committee will be chaired by the Chair of the Board of Management. The Board may appoint a Vice Chair of the Committee having regard to succession.
2. Any selection panel which is involved in the recruitment process for Board Members will include two members of the Nominations Committee and an Independent Person to be appointed for that purpose. The panel may also include any other Board Member with relevant skills and experience.
3. By invitation of the Chair, others may attend the Committee to provide advice and information to assist the Committee in its deliberations. Individuals attending on this basis may not vote on any decision made by the Committee.

#### **QUORUM**

1. The Quorum set by the Committee is three members.

REVIEWED JANUARY 2024