



# **FINANCE AND RESOURCES COMMITTEE**

**Wednesday 11 September 2024 at 4.30pm**  
**Teams**

## FINANCE AND RESOURCES COMMITTEE

Date of Meeting	11 September 2024
Paper Title	Key Performance Indicators – Committee Monitoring
Action	For discussion
Prepared by	Tracy Elliott, Interim Vice Principal Resources & College Development
Agenda Item	24.37
Status	Disclosable

### 1 PURPOSE OF THE REPORT

- 1.1 The purpose of this report is to provide Committee members with an update on the set of previously agreed Committee Monitoring Key Performance Indicators. These KPIs will continue to be reported to the Committee on an on-going basis.

### 2 ACTION FOR THE COMMITTEE

- 2.1 The Committee is requested to discuss the Finance and Resources Committee Monitoring KPIs and decide whether any of them should be reported to the Board of Management at its March meeting as a matter of note or concern.

### 3 BRIEF BACKGROUND INFORMATION

- 3.1 The Board of Management agreed that the Committees would monitor an agreed set of Key Performance Indicators at each meeting and report by exception any of those which should be highlighted to the next meeting of the Board of Management.
- 3.2 The Finance and Resources Committee KPIs as at the end of the fourth quarter of 2023/24 are attached in annex 24.37A. These show the latest information as monitored on a quarterly or annual basis, compared to target and compared to the previous periods as available.
- 3.3 A red, amber, green (RAG) indicator system is used on the KPI table as an indicator of performance level assessed against target to alert/assure the Committee of the current position.

**RED** – significant concern that the current target will not be met

**AMBER** – some concern that the current target will not be met

**GREEN** - target met or exceeded

3.4 The following KPI's are worth highlighting in Quarter four of 2023/24:

3.4.1 ***Forecast/Actual annual operating financial position surplus/(deficit)***

The forecast annual operating position is a small surplus of £136k which is a significant improvement against the 2023/24 original adjusted budgeted position of a £1,775k deficit.

The College has taken a range of cost reduction measures during the academic year, in line with the Board of Managements' expectations that such measures to reduce ongoing running costs would be balanced against the SFC expectation of meeting current and future teaching delivery volume targets. The College is continuing to seek further cost reductions going forward.

3.4.2 ***Commercial income (incl. FWDF) against target***

The latest update from Business Development Unit indicates that the 2023/24 target of £3.27M has not been met. The updated income for the year to July 2024 is now £2,855k. Furthermore, the Commercial Contribution target of 32% has also not been met as the updated contribution has reduced to 9%. Further detail is provided on the Commercial Update paper 24.38 in the Committee agenda.

3.4.3 ***Room Utilisation***

To date it has not been possible to provide reliable data on this KPI as the necessary processes for collating this were not in place. A full cross campus review of room utilisation would be a large exercise which would require significant cost and time investment at a time when budgetary constraints make this very challenging. However the College has commenced an exercise to collate data on classroom utilisation and will aim to provide this in future reports. The College will then consider a wider review of non-teaching spaces in the medium to longer term.

4 **SUPPORTING DOCUMENTATION/ FURTHER INFORMATION**

4.1 The list of Finance and Resources KPIs is reported to allow Committee members to review the performance of the College and an overview of the approach for each KPI is given below under each of the four KPI indicator category headings of financial performance, teaching and training delivery contract fulfilment, resource utilisation, and sustainability and recycling. These have been reported on in the attached annex 24.37A.

#### 4.2 Financial Performance Indicators

Each of the agreed financial performance indicators is listed below showing the basis of the information for the indicator.

<b>Financial Performance Indicators</b>	<b>Basis of Information</b>
Forecast/Actual annual operating position	This is the forecast full year's surplus/ (deficit) position which is reported to each Committee and now included in KPI table
Number of days' expenditure fundable by cash balances	This is the cash balance at the end of each quarter divided by the College estimated daily business cash requirements. As the College is mainly funded by the Scottish Funding Council and this is a monthly funding drawdown process this has a relatively low base level
Forecast percentage total income from non-SFC sources	This is all the non-funding council income as a percentage and as well as commercial income includes other areas e.g. external funded income, catering income, nursery income
Commercial income (incl FWDF) and contribution level against target	This previously proposed KPI has been split into two separate KPIs to show commercial income as the first and commercial contribution as the second on the grid

#### 4.3 Contract Fulfilment Performance Indicators

Each of the previously proposed contract fulfilment performance indicators is listed below showing the basis of the information for the indicator.

<b>Contract Fulfilment (for Teaching Delivery Performance Indicators)</b>	<b>Basis of Information</b>
Percentage delivery against SFC Credit target	This indicates performance against the Scottish Funding Council's credits (i.e. measure of teaching hours delivery) target. For the 2021/22 year this target is 129,328 credits of delivery. This information is available directly from the College Student Records System so can be monitored by staff in real time.

Number of MA starts (college managing agent) against target	This shows the number of Modern Apprenticeships against target where the College manages the delivery through offered places from Skills Development Scotland (SDS)
FWDF income against target	This shows the level of Flexible Workforce Development Fund against target. These funds come from SFC.

#### 4.4 Resource Utilisation Performance Indicators

There were previously three proposed Resource Utilisation performance indicators which were Lecturer Utilisation, Assessor Utilisation and Room Utilisation. It was not previously possible to provide data in respect of these KPIs' as the necessary processes for collating this were not in place. However, in the third quarter of 2023/24 data has been provided in respect of Lecturer Utilisation and Assessor Utilisation for the first time.

<b>Resource Utilisation Performance Indicators</b>	<b>Basis of Information</b>
Lecturer Utilisation level	This aims to provide an estimate of the level of teaching staff deployment, but currently only at a point in time, and when remission and contractual restrictions are taken into account. This data is currently based on manual information provided by Faculties. The College will continue to explore more effective ways of measuring and monitoring this.
Assessor Utilisation level	This aims to provide an estimate of the level of Assessor Utilisation based on Faculty spreadsheet records outlining assessors' caseloads with the target caseload being based on a pre-agreed formula.
Classroom Utilisation (formerly Room Utilisation)	As outlined earlier in this report, the College has commenced an exercise to collate data on classroom utilisation and will aim to provide this in future reports. The College will then consider a wider review of non-teaching spaces in the medium to longer term.

#### 4.5 Sustainability and Recycling Performance Indicators

Each of the previously proposed sustainability and recycling performance indicators is listed below showing the basis of the information for the indicator.

<b>Sustainability and Recycling Performance Indicators</b>	<b>Basis of Information</b>
Tonnes of CO2 emissions	This is the measure of the College Carbon Dioxide equivalent emissions which is done through a conversion factor against a range of areas. The biggest areas by far are electricity and gas consumption.
Tonnes of waste generated	This is measured by the volume of waste uplifted.
Volume of paper consumed	This information is provided quarterly by our photocopier/printer supplier.
Number of print copies (both mono and colour)	This information is provided quarterly by our photocopier/printer supplier.

#### 5 RISKS

The model of KPI reporting for the College and the Board of Management is intended to act as a mitigation measure to reduce the likelihood and impact of any key risks.

#### 6 ANY OTHER SIGNIFICANT IMPACT e.g. STUDENT EXPERIENCE/ LEGAL / FINANCIAL/ EQUALITY& DIVERSITY

There are no significant impacts from this report however it should enable the Committee to monitor these key indicators as previously discussed and to escalate any related matters to the Board of Management.

Key Performance Indicator	Reporting to Committee	Target	2018/19	2019/20	2020/21	2021/22	2022/23	Quarter 1 2023/24	Quarter 2 2023/24	Quarter 3 2023/24	Quarter 4 2023/24	2023/24 Year End Total
<b>FINANCIAL PERFORMANCE</b>												
Forecast/Actual annual operating financial position surplus/ (deficit)	Quarterly	Annual target should be breakeven. Rebased Budget for 23/24 was deficit of £1,775k (22/23 Budget Deficit £478k)	£107k	£267k	£571k	£786k	(£496k)	(£764k)	Nil	£158k	£136k	£136k
Number of days' expenditure fundable by cash balances	Quarterly	22/23 Onwards 25 days (Previously 20 days)	23	43	62	75	72	41	40	42	87	87
Forecast percentage total income from non-SFC sources	Annually	23/24 Budget 21.4% (22/23 Budget 24.0%)	23.3%	22.4%	22.8%	21.1%	21.1%	N/A	N/A	N/A	20.4%	20.4%
Commercial income (incl. FWDF) against target	Quarterly	23/24 Budget £3.27M (22/23 Budget £3.0M)	£2.4M	£1.9M	£1.7M	£2.3M	£2.75M	£1.48M	£2.00M	£2.736M	£2.855M (87%)	£2.855M (87%)
Commercial contribution level to overhead against target after all costs	Annually	23/24 Target £1,035k 32% (22/23 Target £932k 31%)	£680k	£248k	£250k	£718k	£813k	N/A	N/A	N/A	243 (9%)	243 (9%)
<b>CONTRACT FULFILLMENT (FOR TEACHING DELIVERY)</b>												
Percentage delivery against SFC Credit targets	Quarterly	SFC credits target (incl 2% tolerance from 22/23)	100.6%	100.9%	98.5%	96.3%	98.9%	102.0%	103.0%	103.0%	102.3%	102.3%
Number of MA starts against target (where college is managing agent)	Quarterly	23/24 Target 117 + 50 = 167 (22/23 Target 134)	107	112	123	119	137	92	167	180	279	279
FWDF ytd income against target	Quarterly	23/24 Budget £600k (22/23 Budget £750k)	£421k	£438k	£434k	£652k	£787k	£276K	£262K	£300k	£274k	£274k
<b>RESOURCE UTILISATION</b>												
Lecturer utilisation level	Termly	Being developed	Not avail	Not avail	Not avail	Not avail	Not avail	Not avail	Not avail	97.5%	97.5%	97.5%
Assessor utilisation level	Termly	23/24 Target 100%	Not avail	Not avail	Not avail	Not avail	Not avail	Not avail	Not avail	100%	100%	100%
Classroom Utilisation (formerly Room Utilisation)	Annually	Annual data being developed	Not avail	Not avail	Not avail	Not avail	Not avail	Not avail	Not avail	Not avail	Not avail	Not avail
<b>SUSTAINABILITY AND RECYCLING</b>												
Tonnes of CO2 emissions	Quarterly	Target to reduce by 3% to 5% annually	2,468	2,024	2,080 (note 2)	2,015	1,976 (Note 3a)	387	764	598	273	2,022
Tonnes of waste generated	Quarterly	Target to reduce by 3% to 5% annually	422	225	134	204	200	53	35	56	29	173
Volume of paper consumed	Quarterly	Target being developed (23/24 actual total: £3.50M)	Not measured	Not measured	Not measured	4.62M (equiv to 554 trees)	4.39M (equiv to 527 trees)	0.96M (equiv to 115 trees)	0.95M (equiv to 114 trees)	0.97M (equiv to 117 trees)	0.62M (equiv to 74 trees)	3.50M (equiv to 420 trees)
Number of print copies (both mono and colour)	Quarterly	Target being developed (23/24 actual total: £5.05M)	14.20M	10.67M	1.02M	3.07M	6.94M (Note 4)	1.47M	1.40M	1.34M	0.84M	5.05M

Q4 Early Estimate as data not yet final

Q4 Early Estimate as data not yet final

## Notes

(1) New measure added from quarter 2 2022/23 as FAs credits now based on credits from this year hence for year 1s. Year 2s will still be based on enrolls.

(2) Although there were closures due to COVID in 2020/21 CO2 Emissions increased in that year due to a new metric for estimating the impact of Homeworking

(3a) 2022/23 emissions include F gas emissions of 48 which were not previously reported on. Therefore, when these are excluded the 2022/23 emissions were 1,928 meaning there was a real terms reduction of 87 which equates to 4.3%.

(3b) 2023/24 emissions appear higher than 2022/23, however the metric for calculating home working has been updated in line with a national metric.

(4) Print volumes in 22/23 increased due to the return to more normal pre-COVID operations. However volumes remain lower than pre-COVID levels.

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**FINANCE AND RESOURCE COMMITTEE**

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Date of Meeting	11 September 2024
Paper Title	Estates, Capital Expenditure and Masterplan Update
Action	For discussion
Prepared by	Tracy Elliott, Interim Vice Principal Resources and College Development
Agenda Item	24.39
Status	Disclosable

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**1. PURPOSE OF THE REPORT**

1.1 The purpose of this report is to provide a summary of the main current estates matters for Glasgow Clyde College, including:

**Annex 24.39A:** 2023/24 Final Capital Projects Report

**Annex 24.39B:**

- 2024/25 Capital Projects Plan progress update
- 2025/26 First Draft Capital Projects Plan
- Future Years Capital Plan Priorities

**2. ACTION FOR THE BOARD**

2.1 Members are invited to discuss this paper.

**3. BRIEF BACKGROUND INFORMATION**

3.1 The College's major Capital works are based on the College Capital Masterplan, the College Estates Condition Survey information for all College buildings, plus college plans for addressing emerging needs in discussion with Estates, and Faculties and Units.

**3.2 2023/24 FINAL CAPITAL PROJECTS REPORT**

3.2.1 The College's SFC/GCRB capital maintenance funding allocation for 2023/24 was a total of £3.036M which consists of £947k of revenue lifecycle maintenance funding and £2.089M of capital high priority maintenance funding. SFC/GCRB also approved a further £640k of additional capital funding to support the necessary works in respect of the Anniesland windows repair and replace project and other previously displaced projects.



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- 3.2.2 The 2023/24 Final Capital Projects Report which is attached at **annex 24.39A** outlines the capital projects which were completed in 2023/24. These projects were successfully completed within the total 2023/24 capital budget allocation.
- 3.2.3 The College's Project Management Team, Doig & Smith, were appointed via McBains through a previous tender process. The College's capital plan has been prepared based on the College Estates Condition Survey, which was completed in 2021 for all College buildings, combined with judgement and knowledge of projects which need to be prioritised to address emerging needs of the College.
- 3.2.4 The 2021 Condition Survey which was completed by the Oakleaf Group indicated £9.9M of estates works to be completed (with the breakdown being £3.2M at the Anniesland campus, £4.7M at the Cardonald campus, and £2.0M at the Langside campus) over the five-year period following the survey. These figures exclude VAT and professional fees hence the total figure based on the survey would be over £13M.
- 3.2.5 Following on from the above assessment there were a range of priority areas to be progressed within the College's capital plans and the capital masterplan from 2022/23 onwards.
- 3.3 2024/25 & 2025/26 CAPITAL PROJECTS PLANS AND FUTURE YEARS CAPITAL PRIORITIES**
- 3.3.1 The College's SFC/GCRB capital maintenance funding allocation for 2024/25 was a total of £2.968M. No funding has been announced yet for 2025/26 so the 2025/26 first draft plan assumes flat cash based on the 2024/25 allocation.
- 3.3.2 When preparing the capital and revenue budgets, the College has assumed this funding consists of £925k of revenue lifecycle maintenance funding and £2.043M of capital high priority maintenance funding in line with previous years. However, it is important to highlight that the 2023/24 and 2024/25 SFC circulars state that fiscal year backlog and lifecycle maintenance allocations have been combined into one capital maintenance funding allocation. In prior years SFC allowed Colleges to transfer part or all the lifecycle maintenance allocation to revenue to support 'the year-on-year costs of running the college's estate' in line with the related SFC grant conditions.

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- 3.3.3 Following concerns raised by the sector, SFC did allow such CDEL to RDEL budget transfers for fiscal year 2023/24 but have since advised the sector that this ‘flexibility’ is no longer possible from fiscal year 2024/25.
- 3.3.4 The Scottish Government and SFC say they are very conscious of the challenge colleges face and are working collaboratively to understand the emerging impact and consider if a solution for 2024/25, as well as the longer term, can be found for affected colleges and are keeping the Colleges: Tripartite Alignment Group updated. However, if such CDEL/RDEL transfers are not permitted for 2024/25 and future years there are two scenarios to consider as follows:
- The College must transfer the fiscal year 2024/25 lifecycle maintenance allocation of £925k to capital and, as a result, increase the existing 2024/25 revenue budget deficit by this amount.
  - The College continues to use the fiscal year 2024/25 lifecycle maintenance allocation to support revenue costs. However, this may result in the academic year 2024/25 financial statements being qualified by the external auditor.
- 3.3.5 There are two key projects which are being taken forward in 2024/25. The first of these is the Anniesland windows repair and replace project which was progressed as a priority following the previous 2023 survey work. This project is works to repair or replace as required the windows related elements for the main three storey building at the Anniesland campus which are the worst affected areas. Phase one of these works are now complete and the second and final phase of the remaining works have now commenced within the 2024/25 capital plan.
- 3.3.6 The other key 2024/25 project is the Cardonald Campus RAAC remedial works. The College has had to ring fence a proportion of the 2024/25 SFC Capital allocation to support the Cardonald RAAC remedial works as, to date, SFC have not committed to providing any additional funding for RAAC. RAAC surveys have been completed and 2 options were identified.
- Option 1: Remedial works + ongoing monitoring: 5yr - 10 yr solution at cost of circa £0.5M.
  - Option 2: Roof replacement: longer term solution at cost of circa £1.6M.
- 3.3.7 The College is progressing Option 1 based on budgetary constraints.

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- 3.3.8 However, the August 2024 update from Project Management Team indicates significant challenges in undertaking Plant Room remedial works due to pre-existing obsolete plant. Therefore, the current plan is to progress the Sports block remedial works as soon as possible as Plant room works are likely to be delayed until the summer of 2025. As a result, the College will have to seek SFC approval to carry forward any unused FY 2024/25 Capital funding into FY 2025/26.
- 3.3.9 A range of other smaller SFC/GCRB funded 2024/25 capital projects have been, or are being, progressed as outlined in the attached capital masterplan.
- 3.3.10 In addition to the SFC/GCRB funded capital projects for 2024/25, the Capital Masterplan also includes the GCEF funded College Learning Spaces project. Further information will be provided when a revised scope and timescale has been agreed.
- 3.3.11 In addition, there are further projects for 2025/26 and beyond as previously planned and approved by the Board of Management in 2022. These are outline timings and this stage and more work will be undertaken to further populate the 2025/26 draft plan and future years priorities, and this will be done by the Chief Operating Officer in partnership with the Assistant Principal Finance and Facilities and the Head of Estates, Facilities and Energy.

#### **4. RISKS**

- 4.1 There is a risk that if the estates planned works are not progressed annually then the College estate will not be fit-for-purpose.

In addition, as outlined in section 3.3 of this report, SFC have advised the sector that prior years CDEL to RDEL budget transfers are no longer possible from fiscal year 2024/25 onwards. If the Scottish Government and SFC do not change their position on this, the College's 2024/25 budget deficit could increase by £925k or the 2024/25 financial statements could be qualified by the external auditor.

**5. ANY OTHER SIGNIFICANT IMPACT e.g., STUDENT EXPERIENCE/  
LEGAL/ FINANCIAL IMPLICATIONS/EQUALITY AND DIVERSITY**

- 5.1 There could be legal implications from this paper in respect of the project for the Cardonald campus lifts relating to the issues with the previous works undertaken. A summons has been served in respect of the Cardonald lifts project to the previous contractor and the Project Management Team at that time. The capital financial implications are captured above and in the College capital masterplan. Estates changes will, if course, take account of benefits to the student experience and any equality and diversity matters.

**Glasgow Clyde College  
Capital Projects Report 2023/24**

Project Ref	Project Description - Capital Projects	Project Managed by	To be funded by	May24 Updated 23/24 Capital Plan for Approval	Sep24 Updated 23/24 Capital Plan for Approval	RAG Status	Update at Sep 2024
23/24 - 1	Anniesland campus - Velfac Windows Repair and Replace Project.	McBains & Doig & Smith	SFC / GCRB	£1,840,000	£1,829,272		Survey work in 22/23 recognised substantial works required mainly due to poor workmanship of the original windows installation. Additional 23/24 Funding of £540k was approved by SFC. <b>23/24 Phase 1 programme of works is now complete.</b>
23/24 - 1a	Anniesland Windows Stage 2 - Phase 1 Fees	McBains & Doig & Smith	SFC / GCRB	£16,697	£16,697		<b>The College has completed the Stage 1 Design and Tender stage for the 24/25 Phase 2 Anniesland campus - Velfac Windows Repair and Replace Project.</b>
23/24 - 2	Cardonald Campus Lifts - Project design in 22/23. Works in 23/24.	McBains & Doig & Smith	SFC / GCRB	£405,000	£366,771		There were issues with the performance of the five main lifts at the Cardonald campus which service the ten storey Tower Building. This has had a significant impact on building users, and remedial works are required to enable better control and reliability of lifts. The first phase of this project was completed in 2022/23. <b>The 2023/24 second phase works are complete with all lifts now in service.</b>
23/24 - 3	All campuses - Building Management System Replacement/ Upgrade	McBains & Doig & Smith	SFC / GCRB	£185,000	£176,139		The building management system at each campus needs to be reviewed to enable a system which provides a higher degree of controls across the campuses. This is essential particularly for better utilities management and also for the comfort of building users in levels of heating across the campuses. Anniesland was first priority as current system is unsupported. <b>23/24 works are now complete.</b>
23/24 - 4	Cardonald Campus Nursery Canopy Replacement	McBains & Doig & Smith	SFC / GCRB	£88,440	£98,041		Cardonald Campus Nursery canopy roof requires to be replaced. <b>Works are now complete.</b>
23/24 - 5	Cardonald Fire Alarms L1 Upgrade	McBains & Doig & Smith	SFC / GCRB	£80,000	£76,267		Upgrade of Cardonald Fire Alarm system to ensure L1 Compliant. L1 provides for Automatic Fire Detection (AFD) to be installed into all areas of a building. <b>Works now complete.</b>
23/24 - 6	Digital Comms	Head of Estates	SFC / GCRB	£39,100	£30,940		Integration of Digital Comms across all campuses. <b>Works now complete.</b>
23/24 - 7	Balance available for Other Minor works.	McBains & Doig & Smith	SFC / GCRB	£47,047	£109,462		<b>Other minor works now complete.</b>
23/24 - 7a	RAAC Surveys	McBains & Doig & Smith	SFC / GCRB	£28,000	£25,696		<b>Cardonald RAAC survey works are complete and 2 options have been identified.</b> Option 1: Remedial works + ongoing monitoring: 5yr-10 yr solution at cost of circa £0.5M Option 2: Roof replacement: longer term solution at cost of circa £1.6M Relevant areas have been closed until necessary works can be completed.
<b>Capital Masterplan totals</b>				<b>£2,729,284</b>	<b>£2,729,284</b>		

<b>23/24 SFC Capital Allocation</b>	<b>£2,089,284</b>
<b>23/24 Additional SFC Capital Allocation</b>	<b>£640,000</b>
<b>23/24 Total SFC Capital Allocation</b>	<b>£2,729,284</b>

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**Glasgow Clyde College**  
**Capital Masterplan 2024/25 to 2025/26 and future years**

Project Ref	Project Description - Capital Projects	Project managed by	To be funded by	2024/25 Capital Projects Plan Approved May24	2024/25 Capital Projects Plan Update for Approval Sep24	2025/26 First Draft Capital Projects Plan	Future years Capital Plan Priorities	Totals	RAG Status for Work in Progress	Comments
24/25 - 1	Anniesland campus - Velfac Windows Repair and Replace Project - Phase 2	McBains & Doig & Smith	SFC / GCRB	£1,082,400	£700,000			£700,000		Survey work in 2022/23 recognised substantial works required mainly due to poor workmanship of the original windows installation. Phase 1 programme of works completed in 2023/24. The College received early estimated costs for 2024/25 Phase 2 works in May24. <b>The tenders received were lower than previous estimate resulting in an updated project cost of £700k. Works planned for Aug24 to Nov24 although may be delayed due to adverse weather, however works are expected to be complete by Mar25 deadline.</b>
24/25 - 2	Cardonald RAAC Remedial Works - Sports Block	McBains & Doig & Smith	SFC / GCRB	£480,591	£480,591			£480,591		The College has had to ring fence a proportion of the 2024/25 SFC Capital allocation to support the Cardonald RAAC remedial works as, to date, SFC have not committed to providing any additional funding for RAAC. Cardonald RAAC survey works are complete and 2 options have been identified. <b>Option 1:</b> Remedial works + ongoing monitoring: 5yr - 10 yr solution at cost of circa £0.5M. <b>Option 2:</b> Roof replacement: longer term solution at cost of circa £1.6M. The College is progressing <b>Option 1</b> based on budgetary constraints. <b>Aug24 update from Project Management Team indicates significant challenges in undertaking Plant Room remedial works due to pre-existing obsolete plant. Therefore the current plan is to progress the Sports block remedial works as soon as possible as Plant room works are likely to be delayed until the summer of 2025. As a result the College will have to seek SFC approval to c/fwd any unused FY24/25 Capital funding into FY25/26.</b>
24/25 - 3	Cardonald Car Park Entrance Project	McBains & Doig & Smith	SFC / GCRB	£163,889	£163,889			£163,889		Plan was to amend access to Cardonald car park which was a very restricted space for two way traffic and caused issues at busy times for entry and exit and for pedestrian safety as was not sufficient for the busy traffic flows. <b>Works took place over summer break and are now complete.</b>
24/25 - 4	Anniesland external drainage works	McBains & Doig & Smith	SFC / GCRB	£165,604	£103,926			£103,926		Drainage issues which required extensive underground works and which were causing ongoing problems. <b>Works took place over summer break and are now complete.</b>
24/25 - 5	Langside Mary Stuart Building Fire escape repair	McBains & Doig & Smith	SFC / GCRB	£50,000	£20,000			£20,000		The fire escape can be used but requires improvement. <b>Repair works have been scoped, tender is in progress and works planned for completion in advance of Mar25 deadline.</b>
24/25 - 6	Upgrade Skills Centre Ground Floor Heating	McBains & Doig & Smith	SFC / GCRB	£50,000	£50,000			£50,000		Early cost estimate only. <b>Project currently being scoped and works planned for completion in advance of Mar25 deadline.</b>
24/25 - 7	Cardonald Campus Roof and structure repair	McBains & Doig & Smith	SFC / GCRB	£50,000	£50,000			£50,000		Specific small areas to be repaired with issues for example of loose cladding or water overflow. Yet to be fully costed. <b>Further investigation to be completed to determine source of water ingress. Project will then be scoped and works planned for completion in advance of Mar25 deadline.</b>
24/25 - 8	Balance available for Other Minor works.	College	SFC / GCRB	£0	£50,000			£50,000		A range of minor works are being progressed.
	<b>BALANCE POTENTIALLY AVAILABLE FOR C/FWD TO 25/26 FOR RAAC PLANT ROOM PROJECT</b>			£0	£424,078			£424,078		<b>The College will have to seek SFC approval to c/fwd any unused FY24/25 Capital funding into FY25/26.</b>
25/26 - 1	Cardonald RAAC Remedial Works - Plant Room & possible related Plant Replacement	McBains & Doig & Smith	SFC / GCRB			£1,000,000		£1,000,000		<b>As outlined above, Aug24 update from Project Management Team indicates significant challenges in undertaking Plant Room remedial works due to pre-existing obsolete plant. Cardonald RACC Plant room works are likely to be delayed until the summer of 2025. This project requires detailed scoping so, until costs are available, the College has set aside £1M from the assumed SFC Capital allocation for 2024/25</b>
25/26 - 2	Langside - Mary Stuart Engineering Heating and electrical Systems	McBains & Doig & Smith	SFC/GCRB			£80,000		£80,000		System elements need replaced including fan coil units, panels and distribution boards. Deferred until 2025/26 to be considered as part of Energy Efficiency Grant Scheme funded works if Government funding becomes available.
25/26 - 3	Cardonald Campus CCTV Upgrade	TBC	SFC / GCRB			£150,000		£150,000		CCTV cameras and other equipment needs to be upgraded. Project deferred from previous years until funding is available.
25/26 - 4	Anniesland external works re disabled/taxi pick up and drop off	McBains & Doig & Smith	SFC/GCRB			£40,000		£40,000		This is an issue particularly at the busy drop off and pick up times for mobility impaired students and for the traffic generated by the schools groups. A solution to the collection and drop off area is required, however no viable solution has yet been identified. This project has previously been deferred due to other more pressing priorities.
25/26 - 5	Relocation of Cardonald 1st Floor Prayer Room	College	SFC / GCRB			£42,484		£42,484		The current location of the Cardonald Prayer Room is unsuitable and complaints have previously been received from students. The College will aim to relocate the prayer room to a more suitable area with appropriate facilities. Yet to be costed.
25/26 - 6	Anniesland Water Ingress	McBains & Doig & Smith	SFC/GCRB			£80,000		£80,000		There is water ingress at the southern elevation of the building which needs to be remedied
25/26 - 7	All campuses - Building Management System Replacement/ Upgrade - College led project (Anniesland BMS Upgrade complete in 23/24, Cardonald & Langside planned for 25/26)	College	SFC/GCRB			£250,000		£250,000		The building management system at each campus needs to be reviewed to enable a system which provides a higher degree of controls across the campuses. This is essential particularly for better utilities management and also for the comfort of building users in levels of heating across the campuses. Broad estimate only at this stage.
25/26 - 8	Cardonald campus Heating System Flue	McBains & Doig & Smith	SFC/GCRB			£400,000		£400,000		The flue in the heating system is not operating as effectively as it should and this would provide a permanent fix to the issue. Project still to be scoped.
	<b>Future Projects based on Condition Survey report</b>									
	Langside campus - Floors and Corridors Redecoration/ Replacement	To be planned for future years	SFC/GCRB				£150,000	£150,000		Range of areas of flooring and redecoration need replaced
	Anniesland Air Handling Units	To be planned for future years	SFC/GCRB				£1,000,000	£1,000,000		From condition survey report the air handling units are indicated to be replaced. Major project and would need scheduling.
	Anniesland Fire Alarm System	To be planned for future years	SFC/GCRB				£100,000	£100,000		Fire alarm system to be reviewed and upgraded
	Anniesland External Fire Doors	To be planned for future years	SFC/GCRB				£100,000	£100,000		External fire doors to be replaced
	Langside Campus Heating	To be planned for future years	SFC/GCRB				£240,000	£240,000		Laboratory units require replacement within the maintenance schedule.
	Langside campus - Lifts	To be planned for future years	SFC/GCRB				£240,000	£240,000		The two passenger lifts require replacement within the maintenance schedule.
	Other future years projects to be prioritised (based on condition survey totals)	To be planned for future years					£9,000,000	£9,000,000		Overall figures based broadly on condition survey. Further analysis to be undertaken and detail of future works specified.
	<b>SFC Capital Masterplan totals</b>			£2,042,484	£2,042,484	£2,042,484	£10,830,000	£14,914,968		
	<b>plus GCEF projects</b>					0		0		
2	Learning Spaces	To be planned for future years	GCEF	£700,000	£700,000			£700,000		Design works for the Learning Spaces project were undertaken with Form Design Consultants. However this project has since been deferred and some of the related funding reprioritised by GCEF in collaboration with the College.
	<b>Capital Masterplan totals</b>			£2,742,484	£2,742,484	£2,042,484	£10,830,000	£15,614,968		

Note: Capital plan assumes SGovt/SFC will continue to provide an CDEL to RDEL transfer in line with previous years. If this is not the case, the College will have to revise it's Revenue and Capital Budgets accordingly.

24/25 SFC Capital Allocation (Indicative)	£2,042,484
24/25 GCEF Capital Allocation	£700,000
23/24 Total Capital Allocation	£2,742,484
<b>25/26 SFC Capital Allocation (Assumed flat cash)</b>	<b>£2,042,484</b>